CANVAS and Your Course

Dr. Morris Thomas

Assistant Provost for Digital and Online Learning
and Director of CETLA

2019 HOWARD FORWARD

LMS ESSENTIALS REQUIRED FOR ALL FACULTY

The Learning Management System (LMS) Essentials course is Required for All Faculty. Howard University's Learning Management System is Canvas. Faculty who did not previously complete the LMS Essentials course or Blackboard certification, must take the current LMS Essentials course. This course must be completed by Wednesday, **November 1, 2023**. Please register by emailing cetlasupport@howard.edu, and please include the following: Name; Bison Web ID#; School/College; and Howard University Email Address.

CANVAS

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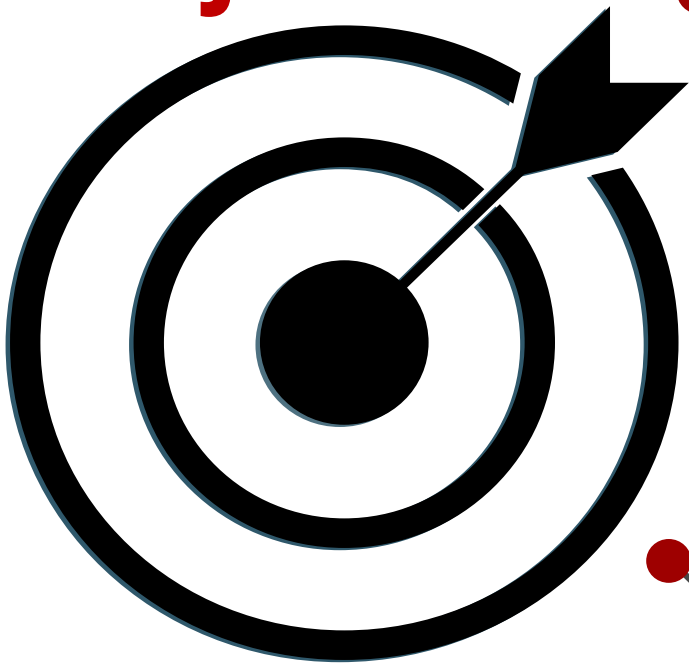
Objectives



- Demonstrate how to set up your course in Canvas.
- Identify recommended essential information to be uploaded prior the start of the semester.
- Review CETLA's resources and training options.

Course Homepage

- Course title
- Welcome Video
- Course Description
- Directions

Instructor Information Page

- Include the following
  - Name
  - Photo
  - Brief Bio
  - Contact Information
  - Office Hours

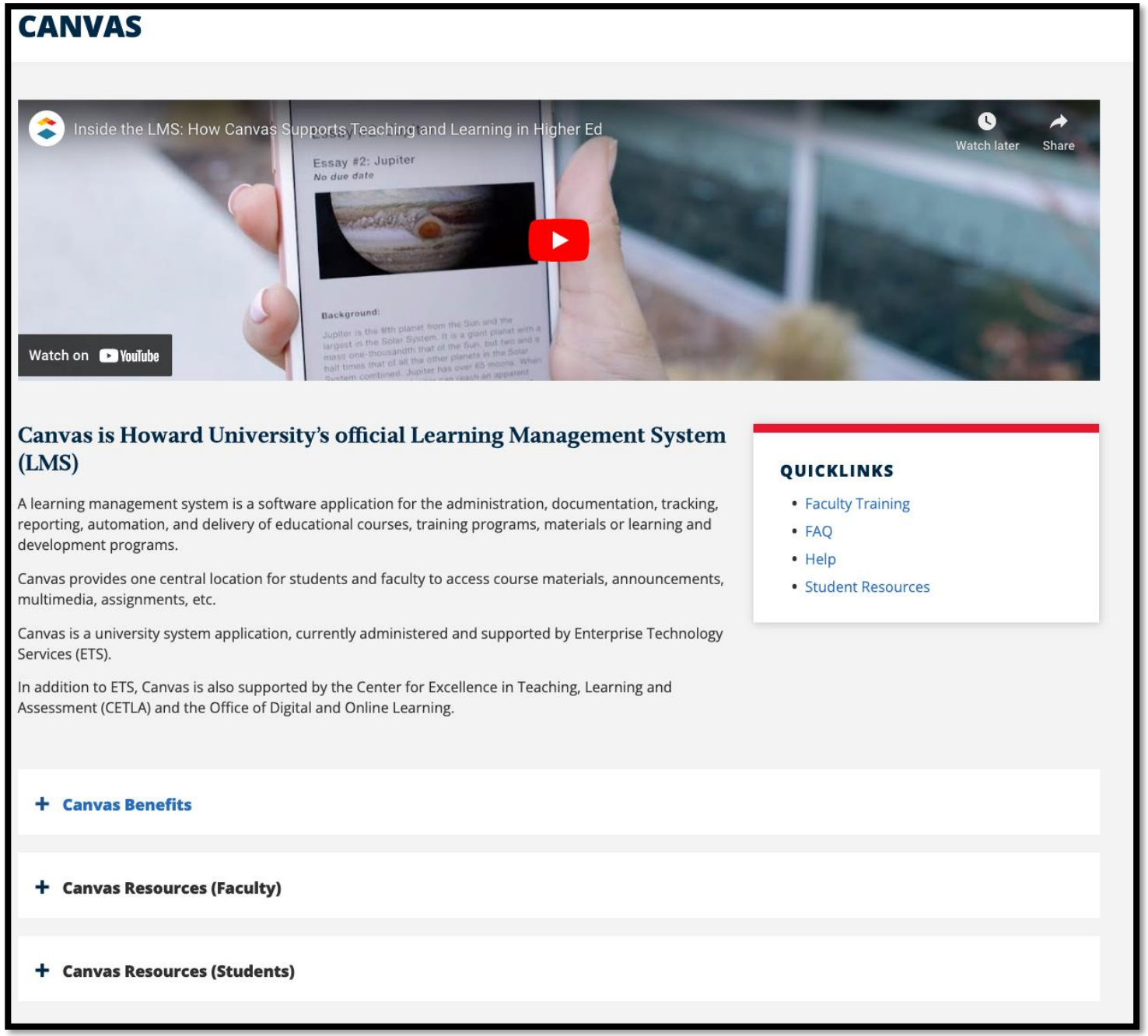
Course Syllabus & Announcement

- Upload a PDF copy of your syllabus
- Update the Syllabus page
- Create a welcome announcement

Modules

- Weekly Course Map
  - Course Learning Objectives
  - Module Learning Objectives
  - Activities
  - Assignments
  - Reading Materials
  - Due Dates
- Introduction Activity
- Syllabus and Course Expectation Agreements

Canvas Resources



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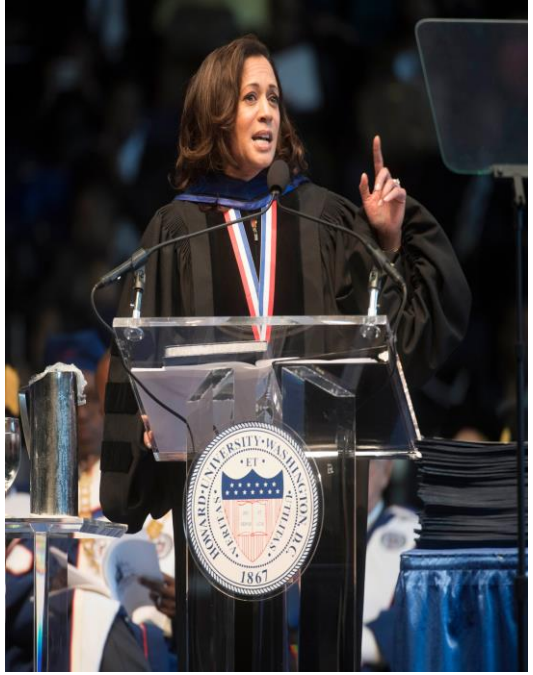
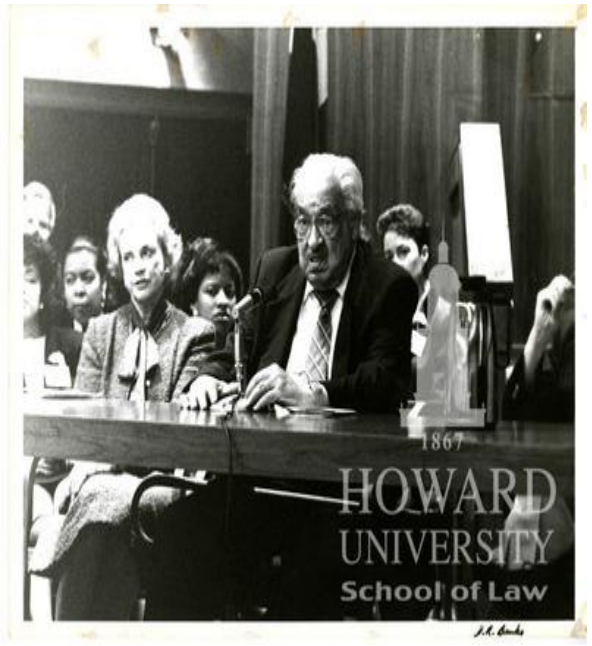
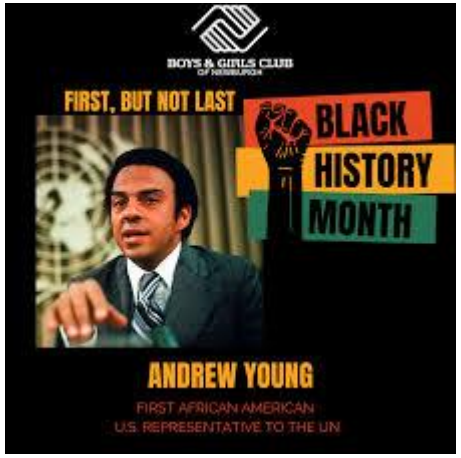
CETLA SUPPORT

Please contact cetlasupport@howard.edu or join our Help desk for instructional support needs.

CETLA Helpdesk







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