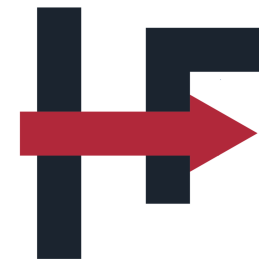




1867

HOWARD
UNIVERSITY



International Students Services
Orientation
Immigration
Rules and Responsibilities



HOWARD
FORWARD

COVID -19 (20/21...



- ❖ Moment to Remember those who have lost family friends, and loved ones
- ❖ Impact on travel
- ❖ Importance of registering with your Embassy/Government
- ❖ Importance of protecting yourself, family members, and others – Social Responsibility



Greetings & Welcome on behalf of the HU Administration

Dr. Wayne A.I. Frederick – President

Dr. Anthony K. Wutoh – Provost and Chief Academic Advisor

Dr. Tashni-Ann Dubroy – Executive Vice President and Chief
Operations Officer

Dr. Cudore L. Snell – Assistant Provost for International Affairs

Welcome Home Bison!!!



**THE TIME IS
ALWAYS NOW**

**HOWARD UNIVERSITY
SESQUICENTENNIAL**

1867 - 2017



Welcome!

Your are Chosen!!!!

The Mecca

The Wakanda For-Ever

Bison Family

Welcome to Washington D.C.

Famous Alumni

Historical Context- 1867.. Related to today...Juneteenth...

14 Schools and Colleges

+11k students (Mixed Boys and girls) 53 States & 53 Nations

Predominantly People of Color/Black.

Larger percentage of Females compared to males

www.Howard.edu



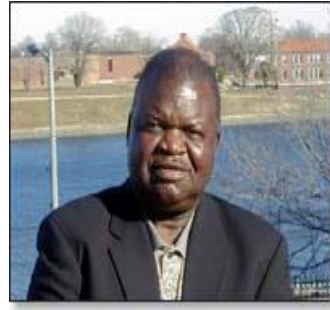
We Are Howard.!!!

Excellence in Truth and Service is reflected in all that we do

International Student and VISA Immigration Services Staff

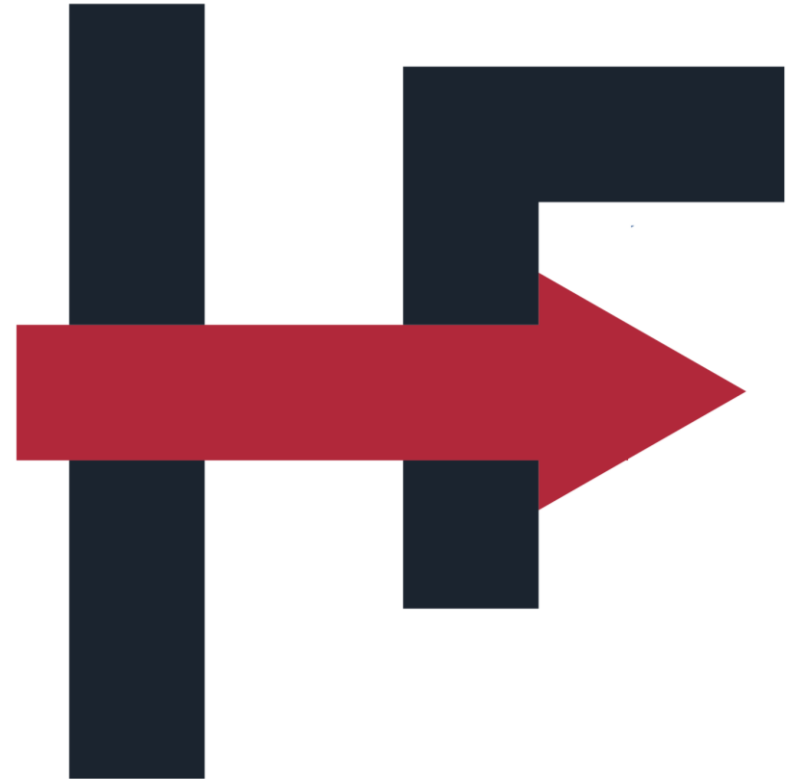
Peter A. Ugbong, M.A., JD, PDSO/RO

Principal Designated School Official (US Department of Homeland Security) & Responsible Officer
Visa and Administrative Coordinator
Howard University – Office of the Provost
E-Mail: pugbong@howard.edu
Phone: 202-806-2777
Cell: 202-280-4844



Benedicta A. Seho-Ahiable, DSO/ARO

Alternate Designated School Official (US Department of Homeland Security) & Alternate Responsible Officer (PDSO/ARO Administrative Asst.
Howard University – Office of the Provost
E-Mail: benedicta.ahiable@howard.edu
Phone: 202-806-2777



HOWARD
FORWARD



Where are we Located???



International Student and VISA Immigration Services

Located on the Ground floor of the **Administration Building**(A-Building) Room G-10

Walk-in advising hours: Mon.– Fri. 9:30 to 4:30

Tel: (202) 806-2777

Fax: (202) 238-8557

Email:

pugbong@howard.edu , Benedicta.ahiabile@howard.edu, jerónimo.augusto@howard.edu

What is the ROLE of the International Student Services Office?



- ☐ We are here to assist you as an International Student navigate the HU system, and be compliant within the law as an International Student in the USA
- ☐ Help you maintain and abide by your Student Status as it pertains to the US Immigration law
- ☐ Defend you within your legal right as an International student attending Howard University
- ☐ Keep you informed of changes in Immigration law that may affect you

What the International Student Service Office is **NOT**



- ☐ ICE ...but mandated to report to DOS & DHS (Homeland Security)
- ☐ Other Immigration Matters/Status- Please consult an Immigration Lawyer
- ☐ Tax Advisers
- ☐ A Department who will help you break the law, just so that you remain in the USA
 - This jeopardizes all of Howard University
 - Future HU student & your future Countrymen/woman

Cultural Adjustment



Honeymoon Stage-

Excitement about being in a new country

Uncomfortable Stage

Homesickness, Frustration and Negative feelings

Adjustment Stage

Understanding many aspects of the new country's values, culture and making friends

SAFTEY - #1

Common Sense Things...

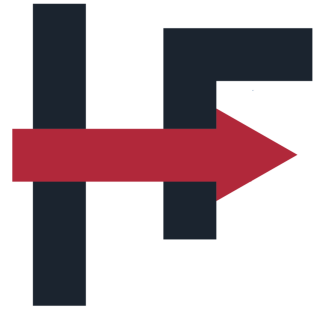
When In Doubt- ASK 1st... Better be safe than Sorry

Check FAQs...talk with current students, Alumni, etc.

Ask other HU Students... Mingle, blend, be a part of the BISON Family

An affected student can cope with the cultural transition with a network of support from University Counseling Services, Enrollment Management, Student Activities, Friends and Classmates

Announcements



All newly admitted international students should check with their academic programs regarding school-specific orientations that will be held in addition to the international student orientation.

All newly admitted international students should ensure that there is no conflict with their program and school-specific orientation.

All ORIENTATIONS Are Mandatory...

Extremely Important Resources!!!!



www.howard.edu

[All Resources | Howard University Student Affairs](#)

Student Handbook- Code of Conduct!!!

[Student Handbook 2020.2021 0.pdf \(howard.edu\)](#)

Student Affairs

[Homepage | Howard University Student Affairs](#)

https://studentaffairs.howard.edu/sites/studentaffairs.howard.edu/files/2020-10/Student%20Handbook%202020.2021_0.pdf

[Housing | Howard University Student Affairs](#)

[Opportunities | Howard University Student Affairs](#)

[Report a Concern | Howard University Student Affairs](#)

[Wellness | Howard University Student Affairs](#)

[Visit the Student Health Center | Howard University Student Affairs](#)

[Homepage | Department of Public Safety \(howard.edu\)](#)

[Clubs & Organizations | Howard University Student Affairs](#)

Legal Rights & Responsibilities



- While in the U.S. , An International Student like any U.S. Citizen is subject to all the laws of the land.
- **Example: Under age drinking, smoking of narcotics, Sexual harassment, etc..., etc..**
- To a larger extent they are also entitled to legal rights and protection normally accorded U.S. Citizens. This includes the Right against unlawful search and seizure
- Unlike a U.S. Citizen, violation of any law by a foreign student could have both criminal and immigration implications

Legal Rights & Responsibilities



- Criminal activity can impact your ability to enter the U.S. or remain in the U.S.
- If arrested, you will need a criminal defense lawyer who is also familiar with immigration law.
- You may need to hire an immigration attorney to work with your criminal defense lawyer
- You have the Right to Remain Silent
- You can refuse to answer questions from the police until you can speak with your lawyer
- You can assert your right to remain silent at any time, even if you have already answered some questions

Legal Rights & Responsibilities



- ✓ You have the Right to an Attorney
- ✓ If you are arrested, ask to speak to an Attorney
- ✓ In criminal matters, you can request a public defender if you cannot afford to pay for your own lawyer
- ✓ Memorize your Attorney's name and phone number
- ✓ Request a translator in court if applicable

Services to the University



- Safeguard the ability to bring international students and scholars to the university
- Ensure compliance with federal agency requirements (Department of Homeland Security and Department of State)
- Track laws and regulations
- Apply for certifications and re-certifications
- Ensure training for staff compliance
- Act as a resource to university departments for immigration questions

ISS SEVIS/DHS Reporting Requirements



- “Register” each enrolled student each term in the SEVIS system
- Monitor enrollment and report drops below full time
- Keep personal and program info updated
- Information on completion or termination of program
- Terminate records for students who fail to maintain status
- Respond to ICE and FBI inquiries
- Maintain student and university SEVIS records

Immigration Advising for Students, Scholars and Students



- Production of immigration documents
- Updating and record-keeping of immigration documents and SEVIS records
- Maintenance of status and enrollment requirements
- Travel requirements and visa applications
- Changes of immigration status
- Work authorization

Services to Students



- Immigration Compliance
- Department of motor vehicles/transportation
- Social Security Administration application
- Banking advice
- Housing advice
- Cultural advice
- Tax Information
- Work Authorization
- Arrival information
- Orientation
- Adjustment workshops
- Social events and programs
- International clubs on campus

Campus Partners

- **This Office works in collaboration with all departments at Howard University , including:**
- Office of Admission and the Office of the Registrar
- Office of Undergraduate Studies
- Student Health Center
- Office of Financial Aid
- Office of Student Accounts
- The Ralph Bunche Center
- The Graduate School
- The 14 Schools and Colleges of Howard University
- Student Affairs
- Office of The Provost



Basics to Understand



- F-1 students' main purpose for being in the US is **to be a student**.
- It is **your** responsibility to maintain your legal status while in the United States.
- Upon arrival in the United States it is **mandatory** that all International students with F-1 and J-1 status check in to the International Student and VISA Immigration Services Office.
- Immigration regulations may change. Please contact our office if you have any questions.

Reporting Requirements



- Visit The International Student & VISA Immigration Services within 30 days of your arrival within the US
- **YOUR F1 Check-In Process is conducted by the International Student and VISA Immigration Services office only (ISSO Office)**
- A file is created for each student with their immigration documents
- U.S. Government requires all international students to report their address on arrival to the US and within **Ten days (10)** of moving for the duration of your stay on an F or J visa
- Failure to report a change of address is a serious immigration violation and there may be penalties with failure to report your address change.

Documents required for Mandatory Immigration In-Person Check-In



- **F1 VISA Holders:** Present passport, VISA, I-94 (electronic) and I-20
- **J-1 VISA Holders:** Present passport, VISA, I-94 (electronic), DS-2019 and evidence of health insurance
- **The following information is also required**
 - Email address
 - Local address
 - Phone Number
 - Emergency Contact

Passport



- This must be valid at all times for a minimum of **6 months into the future**
- Provide a copy of your passport to your International Student Advisor
- Passport renewal procedures vary, depending on country – typically, you may **renew** your passport 6 months prior to the expiration date
- **Contact your country's embassy** in the US to determine the procedure for obtaining a new passport



VISA



- Document issued by the U.S. Department of State that gives permission to travel to U.S. for admission as a student in F-1 or J-1 status
- Your visa must be valid at time of any (re-)entry to the U.S.
- Stamped inside passport at a US Consulate or Embassy outside of the U.S.
- Must be valid on day of entry into US
- May expire while in the US without affecting your immigration status

VISA vs. Status



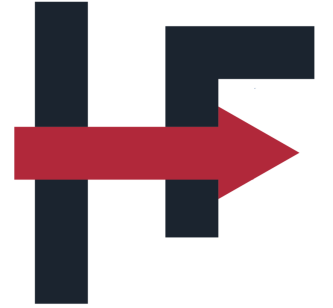
- **VISA**
 - Dated key issued by US Embassy/Consulate
 - Used for entry only
 - Defines the primary intent for coming to the U.S.
- **Status**
 - Describes classification granted by U.S. Immigration for staying in the country once a VISA is used for entry.

I-94 Card



- Form I-94 card **gives you immigration status**
- The I-94 form is currently electronic and can be printed from the US Customs & Border Protection website:
- <https://www.uscis.gov/i-9-central/form-i-94>

SEVIS



- Student and Exchange Visitor Information System, **(SEVIS)**
- An internet-based system that collects, maintains, and tracks information on international students and scholars in F-1 and J-1 status.
- Immigration and Customs Enforcement **(ICE)** manages SEVIS.
- ICE is a division of the Department of Homeland Security.

SEVIS

- Records all Forms I-20 and DS-2019 issued for F students and J exchange visitors and their accompanying dependents.
- Provides a database of current international student and exchange visitor information.
- Facilitates university compliance with Homeland Security and Department of State regulations by monitoring and tracking international students and scholars



SEVIS I-20 Form



Department of Homeland Security
U.S. Immigration and Customs Enforcement

I-20, Certificate of Eligibility for Nonimmigrant Student Status
OMB NO. 1653-0038

SEVIS ID: N0004705512

SURNAME/PRIMARY NAME Doe Smith	GIVEN NAME John	CLASS F-1 ACADEMIC AND LANGUAGE
PREFERRED NAME John Doe-Smith	PASSPORT NAME	
COUNTRY OF BIRTH UNITED KINGDOM	COUNTRY OF CITIZENSHIP UNITED KINGDOM	
DATE OF BIRTH 01 JANUARY 1980	ADMISSION NUMBER	
FORM ISSUE REASON INITIAL ATTENDANCE	LEGACY NAME John Doe-Smith	

SCHOOL INFORMATION

SCHOOL NAME SEVP School for Advanced SEVIS Studies SEVP School for Advanced SEVIS Studies	SCHOOL ADDRESS 9002 Nancy Lane, Ft. Washington, MD 20744
SCHOOL OFFICIAL TO CONTACT UPON ARRIVAL Helene Robertson, DSO	SCHOOL CODE AND APPROVAL DATE BAL214F14441000 03 APRIL 2015

PROGRAM OF STUDY

EDUCATION LEVEL DOCTORATE	MAJOR 1 Economics, General 45.0601	MAJOR 2 None 00.0000
NORMAL PROGRAM LENGTH 72 Months	PROGRAM ENGLISH PROFICIENCY Required	ENGLISH PROFICIENCY NOTES Student is proficient
PROGRAM START DATE 01 SEPTEMBER 2015	PROGRAM END DATE 31 MAY 2021	

FINANCIALS

ESTIMATED AVERAGE COSTS FOR: 9 MONTHS		STUDENT'S FUNDING FOR: 9 MONTHS	
Tuition and Fees	\$ 23,000	Personal Funds	\$ 3,000
Living Expenses	\$ 6,000	Scholarship and Teaching Assistantship	\$ 29,000
Expenses of Dependents (if)	\$ 3,000	Funds From Another Source	\$
Other	\$	On-Campus Employment	\$
TOTAL	\$ 32,000	TOTAL	\$ 32,000

REMARKS

Orientation Begins 8/25/2015. Please Report to ISSS upon arrival.

SCHOOL ATTESTATION

I certify under penalty of perjury that all information provided above was entered before I signed this form and is true and correct. I executed this form in the United States after review and evaluation in the United States by me or other officials of the school of the student's application, transcripts, or other records of courses taken and proof of financial responsibility, which were received at the school prior to the execution of this form. The school has determined that the above named student's qualifications meet all standards for admission to the school and the student will be required to pursue a full program of study as defined by 8 CFR 214.2(f)(6). I am a designated school official of the above named school and am authorized to issue this form.

<input checked="" type="checkbox"/>	DATE ISSUED 21 April 2015	PLACE ISSUED Ft. Washington, MD
SIGNATURE OF: Helene Robertson, DSO		

STUDENT ATTESTATION

I have read and agreed to comply with the terms and conditions of my admission and those of any extension of stay. I certify that all information provided on this form refers specifically to me and is true and correct to the best of my knowledge. I certify that I seek to enter or remain in the United States temporarily, and solely for the purpose of pursuing a full program of study at the school named above. I also authorize the named school to release any information from my records needed by DHS pursuant to 8 CFR 214.3(g) to determine my nonimmigrant status. Parent or guardian, and student, must sign if student is under 18.

<input checked="" type="checkbox"/>	SIGNATURE OF: John Doe Smith	DATE
NAME OF PARENT OR GUARDIAN		
<input checked="" type="checkbox"/>	SIGNATURE	ADDRESS (city/state or province/country)
		DATE

SEVIS I-20 Form page 1



Department of Homeland Security
U.S. Immigration and Customs Enforcement

I-20, Certificate of Eligibility for Nonimmigrant Student Status
OMB NO. 1653-0038

A

SEVIS ID: NO017

SURNAME/PRIMARY NAME PREFERRED NAME COUNTRY OF BIRTH CHINA DATE OF BIRTH OCTOBER 19 FORM ISSUE REASON INITIAL ATTENDANCE	GIVEN NAME PASSPORT NAME COUNTRY OF CITIZENSHIP CHINA ADMISSION NUMBER LEGACY NAME	CLASS F-1 ACADEMIC AND LANGUAGE
---	---	--

B

SCHOOL INFORMATION

SCHOOL NAME
Emory University
Emory University

SCHOOL OFFICIAL TO CONTACT UPON ARRIVAL
Director of Registration,

SCHOOL ADDRESS
International Student & Scholar Services, Mailstop
1784-001-1AV, Atlanta, GA 30322

SCHOOL CODE AND APPROVAL DATE
ATL214F00
24 JANUARY 2003

C

PROGRAM OF STUDY

EDUCATION LEVEL
MASTER'S

MAJOR 1
Biostatistics 26.1102

MAJOR 2
None 00.0000

NORMAL PROGRAM LENGTH
24 Months

PROGRAM ENGLISH PROFICIENCY
Required

ENGLISH PROFICIENCY NOTES
Student is proficient

E

PROGRAM START DATE
24 AUGUST 2016

PROGRAM END DATE
14 MAY 2018

FINANCIALS		STUDENT'S FUNDING FOR: 12 MONTHS	
ESTIMATED AVERAGE COSTS FOR: 12 MONTHS		Personal Funds	\$ 0
Tuition and Fees	\$ 32,610	Funds From This School	\$ 60,212
Living Expenses	\$ 18,644	Relative will support	\$ 60,212
Expenses of Dependents (0)	\$ 4,276	On-Campus Employment	\$ 60,212
Textbooks and supplies, health insuran	\$ 55,530	TOTAL	\$ 60,212
TOTAL	\$ 55,530		

REMARKS

SCHOOL ATTESTATION

I certify under penalty of perjury that all information provided above was entered before I signed this form and is true and correct. I executed this form in the United States after review and evaluation in the United States by me or other officials of the school of the student's application, transcripts, or other records of courses taken and proof of financial responsibility, which were received at the school prior to the execution of this form. The school has determined that the above named student's qualifications meet all standards for admission to the school and the student will be required to pursue a full program of study as defined by 8 CFR 214.2(f)(6). I am a designated school official of the above named school and am authorized to issue this form.

X

SIGNATURE OF: , Director of Registration,

DATE ISSUED
13 April 2016

PLACE ISSUED
Atlanta, GA

STUDENT ATTESTATION

I have read and agreed to comply with the terms and conditions of my admission and those of any extension of stay. I certify that all information provided on this form refers specifically to me and is true and correct to the best of my knowledge. I certify that I seek to enter or remain in the United States temporarily, and solely for the purpose of pursuing a full program of study at the school named above. I also authorize the named school to release any information from my records needed by DHS pursuant to 8 CFR 214.3(g) to determine my nonimmigrant status. Parent or guardian, and student, must sign if student is under 18.

X

SIGNATURE OF:

DATE

NAME OF PARENT OR GUARDIAN

X
SIGNATURE

ADDRESS (city/state or province/country)

DATE

SEVIS I-20 Form - Page 2 Sample



Department of Homeland Security
U.S. Immigration and Customs Enforcement

I-20, Certificate of Eligibility for Nonimmigrant Student Status
OMB NO. 1653-0038

SEVIS ID: NO017 [REDACTED] (F-1)

NAME: [REDACTED]

F

EMPLOYMENT AUTHORIZATIONS

CHANGE OF STATUS/CAP-GAP EXTENSION

AUTHORIZED DROP BELOW FULL COURSE OF STUDY

G

TRAVEL ENDORSEMENT

This page when properly endorsed, may be used for reentry of the student to attend the same school after a temporary absence from the United States. Each certification signature is valid for one year.

Designated School Official	TITLE	SIGNATURE	DATE ISSUED	PLACE ISSUED
		X		
		X		
		X		
		X		

Sample DS-2019 form

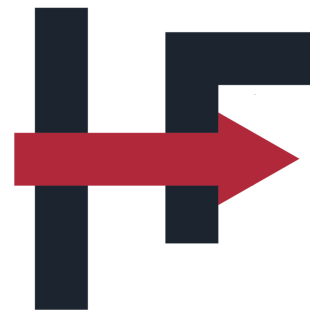
U.S. Department of State
CERTIFICATE OF ELIGIBILITY FOR EXCHANGE VISITOR STATUS (J-NONIMMIGRANT)

OMB APPROVAL NO 1405-0119
09/06/2017
ESTIMATED BURDEN TIME: 45 min
*See Page 2

1. Exchange Visitor Name: [REDACTED]		Date of Birth (mm/dd/yyyy): 07-15-19[REDACTED]		City of Birth: [REDACTED]		Country of Birth: CHINA		Citizenship Country Code: CH		Citizenship Country: CHINA		Gender: FEMALE		A NOC13 [REDACTED]	
Legal Permanent Residence Country Code: CH		Legal Permanent Residence Country: CHINA		Passport Code: 213		Passport: UNIVERSITY TEACHING STAFF INCLUDING R								J-1	
Primary Site of Activity: [REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]	
2. Program Sponsor: Emory University		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]	
3. Program Sponsor: Emory University		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]	
Purpose of this form: Amend previous form: Update financial information		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]	
3. Term Covers Period: From (mm/dd/yyyy): 09-01-2015		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]	
To (mm/dd/yyyy): 08-31-2016		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]	
4. Exchange Visitor Category: C RESEARCH SCHOLAR		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]	
SubjectField Code: D J8.0101		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]	
SubjectField Code Remark: Visiting Research Scholar pursuing research and teaching on research projects related to r		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]	
5. During the period covered by this form, the total estimated financial support (in U.S. \$) to be provided to the exchange visitor by: [REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]	
6. U.S. DEPARTMENT OF STATE / DESUR OR CERTIFICATION BY RESPONSIBLE OFFICER OR ALTERNATE RESPONSIBLE OFFICER THAT A NOTIFICATION COPY OF THIS FORM HAS BEEN PROVIDED TO THE U.S. DEPARTMENT OF STATE, (INCLUDE DATE).		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]	
Name of Official Preparing Form: 1784 North Decatur Road Suite 130 Atlanta, GA 30322		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]	
Title: 404-727-3300		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]	
Telephone Number: [REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]	
Signature of Responsible Officer or Alternate Responsible Officer: [REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]	
Date (mm/dd/yyyy): [REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]	
8. Statement of Responsible Officer for Exchange Sponsor (FOR TRANSFER OF FUNDS): Effective date (mm/dd/yyyy): [REDACTED] Transfer of this exchange visitor from program number [REDACTED] to the program specified in item 2 is necessary or highly desirable and is in conformity with the objectives of the Mutual Educational and Cultural Exchange Act of 1961, as amended.		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]	
Signature of Responsible Officer or Alternate Responsible Officer: [REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]	
Date (mm/dd/yyyy) of Signature: [REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]	
PRELIMINARY ENDORSEMENT OF CONSULAR OR IMMIGRATION OFFICER REGARDING SECTION 212(a) OF THE IMMIGRATION AND NATIONALITY ACT AND PL 94-484 AS AMENDED (see item 1(a) of page 2).		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]	
The Exchange Visitor in the above program: 1. <input type="checkbox"/> Not subject to the two-year residence requirement. 2. <input type="checkbox"/> Subject to two-year residence requirement based on: A. <input type="checkbox"/> Government financing and/or B. <input type="checkbox"/> The Exchange Visitor Skills List and/or C. <input type="checkbox"/> PL 94-484 as amended. (ALL UNPAID PARTICIPANTS (G-2-0024) AND ALL ALIEN PHOTOGRAPHS SPONSORED BY P-3-0024 ARE SUBJECT TO THE TWO-YEAR HOME RESIDENCE REQUIREMENT.)		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]	
Name: [REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]	
Title: [REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]	
Signature of Consular or Immigration Officer: [REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]	
Date (mm/dd/yyyy): [REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]	
THE U.S. DEPARTMENT OF STATE RESERVES THE RIGHT TO MAKE FINAL DETERMINATION REGARDING 212(a)		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]	
EXCHANGE VISITOR CERTIFICATION: I have read and agree with the statement in item 2 on page 2 of this document.		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]	
Signature of Applicant: [REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]	
Place: [REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]	
Date (mm/dd/yyyy): [REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]		[REDACTED]	

DS-2019
07-2011

Page 1 of 2



Immigration violations

Unlawful Presence and Bars to Admissibility



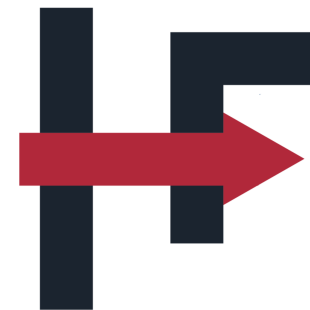
- Unlawful presence is the period of time when you are in the United States without being admitted or paroled or when you are not in a “period of stay authorized by the Secretary.” You may be barred from reentering the United States for:
- 3 years, if you depart the United States after having accrued more than 180 days but less than 1 year of unlawful presence during a single stay and before the commencement of removal proceedings;
- 10 years, if you depart the United States after having accrued one year or more of unlawful presence during a single stay, regardless of whether you leave before, during, or after removal proceedings; or
- Permanently, if you reenter or try to reenter the United States without being admitted or paroled after having accrued more than one year of unlawful presence in the aggregate during one or more stays in the United States.
- <https://www.uscis.gov/legal-resources/unlawful-presence-and-bars-admissibility>

Accrual of Unlawful Presence by F, M and J Immigrants



- On May 10, 2018, U.S. Citizenship and Immigration Services (USCIS) posted a policy memorandum, “Accrual of Unlawful Presence and F, J, and M Nonimmigrants,” changing how the agency will calculate unlawful presence for students and exchange visitors in F, J, and M nonimmigrant status, including F-2, J-2, or M-2 dependents, who fail to maintain their status in the United States, effective Aug. 9, 2018. USCIS accepted public comments through June 11, 2018, and on Aug. 9, 2018, they updated and reissued the [policy memorandum](#).

Accrual of Unlawful Presence by F, M and J Immigrants



Individuals in F, J, or M status who fail to maintain their status on or after Aug. 9, 2018, will start accruing unlawful presence on the earliest of any of the following:

- The day after they no longer pursue the course of study or the authorized activity, or the day after they engage in an unauthorized activity;
- The day after completing the course of study or program, including any authorized practical training, plus any authorized grace period;
- The day after the Form I-94 expires; or
- The day after an immigration judge orders them excluded, deported or removed (whether or not the decision is appealed).



Unlawful Presence and Bars to Admissibility

ALERT: On May 3, 2019, the U.S. District Court for the Middle District of North Carolina [issued an injunction \(PDF, 274 KB\)](#) regarding PM-602-1060 and PM-602-1060.1, policy memoranda titled, “Accrual of Unlawful Presence and F, J, and M Nonimmigrants,” issued on May 10, 2018, and Aug. 9, 2018, respectively. Due to the nationwide preliminary injunction, USCIS is preliminarily enjoined from applying the policies in these policy memoranda to F, J, and M nonimmigrants. Until further notice, USCIS will apply the prior policy guidance in AFM Chapter 40.9.2, issued on May 6, 2009: [Consolidation of Guidance Concerning Unlawful Presence for Purposes of Sections 212\(a\)\(9\)\(b\)\(i\) and 212\(a\)\(9\)\(c\)\(i\)\(I\) of the Act \(PDF, 2.90 MB\)](#).



Can I Travel ??



- Can I travel outside the USA while on my Student status?
- What are the requirements before travelling
- Does my Student Insurance Cover me while on travel?///University Policy
- Register with State.gov and or YOUR Embassy within the country you are travelling to...
- Travelling as part of University Sponsored Program
- Travelling Not as part of a University sponsored program. Health Insurance?

Travel Signature



- A travel signature given by an International Student Advisor on Form I-20 , which is valid for one year.
- For those on OPT, travel signatures are only valid for six months.
- **Graduate Students bring:**
 - Recent letter of good standing from your department
 - Passport
 - Form I-20 (must be the original and most recent version)
- **Undergraduate Students bring:**
 - Enrollment Verification form from the Registrar
 - Passport
 - Form I-20 (must be the original and most recent version)

Travel Entry- Port of Inspection



- Port-of-entry inspection after travel outside of the US:
 - Passport valid at least 6 months into the future.
 - Unexpired F-1/F-2 visa.
 - Valid SEVIS Form I-20 with travel signature endorsed on page 3.
- Proof of full-time enrollment:
 - Enrollment verification from registrar or transcript verifying enrollment in a full time course of study, or letter of good standing from Graduate department.
 - Proof of financial support

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Ralph J Bunche International Affairs Center

HU Bison Abroad

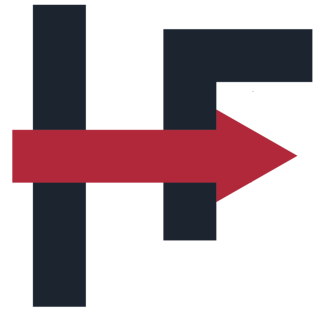
<http://global.howard.edu/study-abroad/program-partners/>

NOTICE: During the 2020-2021 academic year, Study Abroad through the RBC is suspended due to COVID 19.
Review the Study Abroad Information Session HERE to prepare for study abroad during the 2021-2022
academic year.

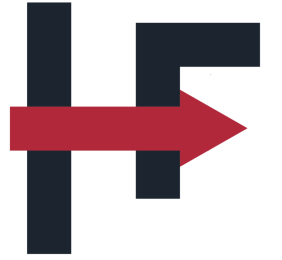
HU Bison Abroad Advising & Programming: Spring 2021

Howard University Ralph J. Bunche International Affairs Center serves as a focal point for the University's many and varied international activities and interests.

The Center also serves as Howard's point of contact for a range of inquiries entities outside the University including: foreign embassies, governments, universities and corporations, as well as U.S. government agencies. As lecturers, the Center hosts heads of state and government; Cabinet officers; and a broad range of scholars and officials involved in international affairs.



Title IX



The Title IX Office also educates the University community about their rights, resources, and responsibilities under the University's [Policy Prohibiting Sex and Gender-Based Discrimination, Sexual Misconduct and Retaliation](#) (aka, the Title IX Policy) and under Title IX law.

<https://www2.howard.edu/title-ix/home>

HOWARD
FORWARD



Maintaining your Immigration Status



- Full-time enrollment in Fall and Spring semesters
- Undergraduate- 12 credits
- Graduate – 9 credits
- Maintain satisfactory academic progress
- Maintain a valid SEVIS Form I-20 or DS2019 issued by Howard University with your current major & level of Study
- Maintain a valid passport – 6 months beyond your program end date
- No unauthorized employment

Full- Time Enrollment



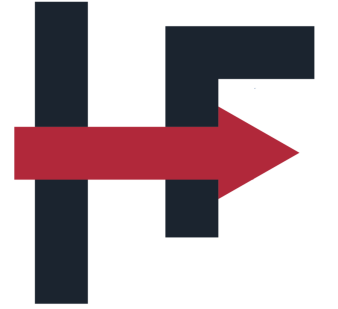
- If unable to maintain full-time enrollment, see your International Student Advisor immediately.
- **Do not drop below full-time unless an International Advisor has authorized it in SEVIS.**

Exceptions to Full-Time Enrollment Requirements



- Improper course placement
- Limited English proficiency
- Unfamiliarity with U.S. teaching or reading requirements (first semester of study only)
- Medical condition which limits your ability to pursue full-time studies
- Final semester of study

Unacceptable Reasons for Part-Time Enrollment :



- Poor grades in a prior semester
- Fear of failing a class
- Lack of money to pay tuition
- Not receiving a graduate assistantship
- Completing incomplete classes
- Classes that you wish to register for are closed

Student Responsibilities

All F-1 and J-1 VISA holders:

STAY/BE In STATUS... at ALL Times...

- Obtain new I-20 or DS-2019 when changing program of study or educational level
- Confirm extension of I-20 or DS-2019 no less than 30 days prior to program end date
- Notify DSO if you plan to transfer to another school
- Request a travel endorsement before leaving the U.S.



Record Update & Compliance



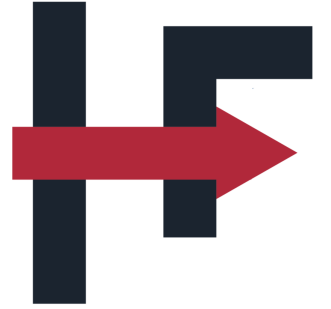
- Failure to follow these guidelines may result in a violation of your immigration status
- Students who are out of status are not eligible to enroll in school or transfer to another institution until they address their immigration issues
- Institutions found to have a high incidence of non-compliant students have had their permission to accept foreign students withdrawn

Violations....**Failure** to Maintain F-1 Status



- **Suspension** of all F-1 benefits including employment
- **Termination** of your SEVIS record
- Must file for reinstatement to F-1 status or re-apply for F-1 status through travel and reentry.
- Requires initial Form I-20 with new visa and paying the SEVIS fee and admission to the US in F-1 status

Leave of Absence



- Must have **approval** by an International Student Advisor
- Required to leave US immediately (unless medical)
 - Your SEVIS record will be terminated
 - Requires new Form I-20 if you want to return
 - Must be in F-1 status for one year again to be eligible for off-campus employment

Program Extension



This pertains to students unable to graduate by the completion date on their I-20

- Application for Extension must be entered into SEVIS **before** the expiration date of Form I-20
- Failure to extend in timely fashion is a ***violation*** of status requiring reinstatement
- Begin process at least 30 days prior to Form I-20 expiration date

Change in Program/Degree Level



- Notify your International Student Advisor if you are accepted into another academic program/degree level.
- A new Form I-20 must be issued before the end of your grace period or the start of the next semester, depending on your particular situation.
- You can lose your F-1 status if you fail to request a new I-20 on time.

Dependents



If your dependents are here:

- Their legal status is linked to your status
- Health Insurance is mandatory for each dependent
- A travel signature is required for each dependent
- Children may go to primary and secondary school
- **Those in F-2 immigration status cannot enroll in a university degree program and cannot seek employment**
- If your dependent applies for another nonimmigrant status (F-1, H1-B), please notify your International Student Advisor immediately

Health Insurance

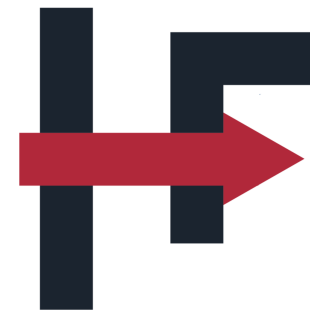
- Basic Health Insurance is provided to all Howard University Students
- Medical care is provided by the Student Health Center & The Howard University Hospital

The Student Health Center
Medical Arts Building
2139 Georgia Avenue NW
(Georgia Ave. & W Sts. NW)
Suite 201-second Floor
Office Hours- 8am to 4:30p.m.

[Visit the Student Health Center | Howard University Student Affairs](#)



Owning & Operating a Car



- You must have a valid driver's license to drive a car
- Each state and the District of Columbia issues its own driver's license
- Not every state will recognize your country's driver's license or an international license
- Car insurance coverage is mandatory
- Pay for your automotive violations... tickets, etc. etc.

Working in the U\$A



International Student Employment /Work



- You are here to STUDY not work.....however...
- Can I work in the US?
- Can I work on Campus?
- What /How is the process
- When can I actually begin working?
- Now that I am working who do I need to notify?
- How long/how much time can I work for?



Employment **Opportunities**/Options

- On-Campus employmentHU - Career Services/other Departments
- Off-Campus employment
 - **Curricular Practical Training (CPT)**- F-1 students before program completion
 - **Optional Practical Training (OPT)**- F-1 students typically after program completion
 - **Academic Training** – J-1 students
 - **Severe economic hardship**

On-Campus Employment



- Employment takes place in a campus facility.
- Permissible from the time of validation for the semester
- Requires that you be “in status” in SEVIS
- Enrolled full-time/good academic standing
- **You may not work during “grace period” following degree completion**
- Does not require special permission from the United States Citizenship and Immigration Services (USCIS)
- Talk to your DSO before starting any type of employment in the United States
- Employment is limited to 20 hours per week while school is in session – **accumulated total of all jobs.**
- Full-time (21 hours or more per week) during school spring , summer and winter break
- Work on campus does not need to be degree related
- All on campus employment ends the day after you complete your program requirements
- Students concurrently attending two institutions may work only on the campus of the institution that issued their SEVIS I-20 form

Off Campus Employment



- Authorization from the United States Citizenship & Immigration Services (USCIS) is required to work off campus.
 - **Curricular Practical Training (CPT)**- F-1 students before program completion
 - **Optional Practical Training (OPT)**- F-1 students typically after program completion
 - **Academic Training** – J-1 students
 - **Severe economic hardship**

Off Campus Employment – Curricular Practical Training (CPT)



- **Curricular Practical Training** is defined as employment which is an integral part of an established curriculum, including, internship and cooperative education
- CPT is integral to your major and the experience must be a part of your program of study
- Eligibility - enrolled for two full semesters in F-1 status with a declared major to be eligible
- **Exception for graduate students-** At the graduate level, your DSO may authorize CPT during your first semester if your program requires this type of experience for graduation. Ask your DSO for details.
- Complete CPT application with International Student Advisor

Off-Campus Employment -CPT



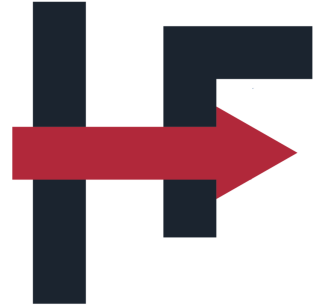
- Bring completed application and employment offer letter to the International Students and Immigration Service Office
- Most students are eligible for 1 or 2 semesters of CPT
- CPT must be authorized each semester
- CPT is employer specific . You cannot change employers while on CPT. If a change of employer is needed you will need to submit another application to your DSO.
- CPT requires a signed cooperative agreement or a letter from your employer
- CPT permission is given only by the International Students and VISA Immigration Services Office

Off Campus Employment- CPT



- CPT can be Part-Time or Full-Time
- Part-Time CPT is limited to 20 hours per week while you are enrolled in classes
- You must be enrolled as a full-time student and also be enrolled in the appropriate internship course to maintain your legal status
- **Full-Time CPT permits employment of 21 hours or more per week**
- **This option is only available under the following circumstances:**
 - During the summer holiday if you will be enrolled full-time the next fall semester
 - During school holidays if no classes are being held for the entire week
(e.g. Spring Break and Christmas Break, but not Thanksgiving Break)
- For graduate students whose thesis or project requires a full-time internship and are enrolled in thesis credits

Off Campus Employment- CPT



- CPT authorization cannot be extended, you have to reapply every semester
- If you would like to continue CPT, plan ahead and submit another CPT application to the DSO approval two weeks before the end date of the current CPT
- Work authorization on CPT Is valid for the employer listed on your I-20 and the dates specified
- Any work that takes place before after the dates listed on your I-20 is considered unauthorized employment
- Proof of eligibility to work- Your DSO will provide you a new Form I-20 which shows that your employment has been approved

Off Campus Employment

- Optional Practical Training (OPT)



1. Before Graduation: Pre-Completion OPT

- Enrolled for two full semesters in F-1 status before eligibility for OPT

2. Post-Completion OPT

- 12 Months for each Degree level
- **STEM majors are eligible for an additional 24 month extension of work authorization**
- Apply before date of completion or within 90 days of completion

Off Campus Employment -OPT



- Generally, if you are an F-1 student who wants to apply for OPT, you must:
- Request that your designated school official (DSO) at your academic institution recommend the OPT.
- Your DSO will make the recommendation by endorsing your Form I-20 and making the appropriate notation in SEVIS
- Properly file [Form I-765, Application for Employment Authorization](#) with USCIS, accompanied by the required fee and the supporting documentation

STEM OPT Extension



- Students who have earned degrees in certain science, technology, engineering and math (STEM) fields may apply for a 24-month extension of their post-completion OPT employment authorization if they:
- Are an F-1 student who received a science, technology, engineering, or mathematics (STEM) degree included on the STEM Designated Degree Program List
- Are employed by an employer enrolled in E-Verify, and
- Received an initial grant of post-completion OPT employment authorization based on their STEM degree.

Social Security Card



- **The following documents are required for a Social Security Number (SSN) application:**
 - Letter of Employment
 - Letter from Howard University International Student and Immigration Services Office
 - Immigration documents
- **The required Immigration documents are:**
 - **F-1 Visa holders:** passport, I-94 and I-20
 - **J-1 Visa holders:** passport, I-94 and DS2019

Social Security Card

- An International Student with a valid job offer has to apply for a Social Security Number (SSN) from the Social Security Administration (SSA)
- The purpose of a Social Security Number is to help the government keep track of an individual's earnings for tax purposes
- To apply for a Social Security Number visit one of the local SSA offices to fill out an application.
- Use a stable address that is not expected to change in the next three months.
- All applicants must apply in person at any Social Security Administration Office



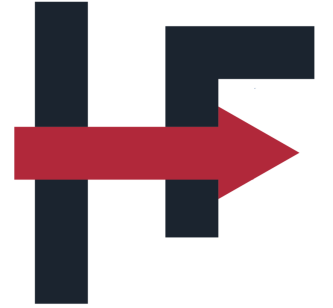
NB: Social Security Card



You do/Should **NOT need a SSN to:**

- Open a bank account
- Rent an apartment
- Open an utility account (gas electricity, etc.)
- Set up a cell phone account
- Conduct business correspondences

Income tax



- Income tax returns must be filed each year whether or not you have earned income in the US (April 15)
- Some F-1 students and scholars qualify for a tax treaty exception but must file to claim the tax treaty exemption
- **International Student Advisor's are not trained to do tax advising. Detailed information can be found on the [irs.gov](https://www.irs.gov) website.**

How can I find a lawyer?

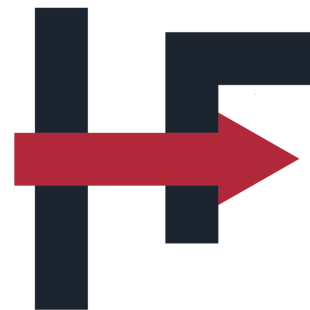


- Contact International Services for advice on how to select an immigration attorney.
- If you are detained, ask to speak with someone from **your embassy** or **consulate**.

Please Remember to...



- Make a separate copy of all of your immigration and identification documents (front and back) and keep them in a separate and safe place
- Retain any Forms I-20/DS-2019 ever issued to you forever
- Be aware of all deadlines and submit paperwork at least two weeks ahead of time



Thank You



Welcome to Howard University