

STEP By Step Guide to Securing your F1/I-20 from Howard University

1. Student Applies
2. Student gets a letter of acceptance having met all the School/Colleges requirements i.e., Admissions, TOEFL, Translated Documents, etc.
3. Student gets Student ID Number and Email address/ they have to sign up for a HU email address
4. Student must pay their Seat Deposit/Enrollment fee online
5. Student must meet the University's Medical /Immunizations/Vaccination Requirements- Med +Proctor... (This is the DC Health Departments Requirements that have to be completed BEFORE you arrive on campus)
6. Create an online student account/Banner including any other instructions for an HU email
7. Complete your Statement of Financial Resources (SOFR) to meet your financial responsibilities. Admissions of the various schools and colleges Admissions departments will SEND Students instructions on how to proceed, including the **LINK** to the Docusign document to verify their SOFR. Once you have paid your fee, the respective admissions department will provide you with a Docusign link to submit and provide all your Statement of Financial Resources (SOFR)
8. Student should upload all their information and attaches their bank statement/sponsor information/ any other information.
9. Receive the I-20 – All documents will be processed, and when approved.... The I-20 will be sent to the student directly in their home country.
10. Set up an appointment at the US Embassy “in your country” to get your Visa to travel to the USA -The student sets up an appointment at the US Embassy in their country and takes all the necessary documents to the interview. When setting up for the interview, the student will be advised of ALL the necessary documents that they need to take to the interview.
11. Please note... we do not have any control and or influence to rush/influence the US Embassy to give you an interview/ approve your visa. Each country has its own rules and regulation, steps, and procedures that they follow.
12. Once you receive approval for the F1/ I-20, please notify the International Student office. If you are not successful, the Embassy will detail (via official letter) why you were denied, and what steps can be taken, if any to resubmit/re-interview for approval, including what documents are still needed.
13. You have finally been APPROVED, and the process is completed.... Congratulations!!!
Once you are approved... you are good to go, and we look forward to welcoming you here at Howard University.
14. Please Note: You can only travel up to 30 days on the date of the printed and signed F1/ I-20, which is the official date of the start of your program.
This date is not a flexible date and cannot be changed or adjusted to suite individuals.

Again, please remember that each countries process is different, so please plan ahead, and give yourself enough time to be able to secure all the necessary documents and approval of your Student F1 Visa/the I-20. We are confident that if you follow all these steps, you will be successful.

Sincerely,
The ISSO office.

Please **READ** all the instructions and follow them accordingly. If in the event you need additional assistance after you have **READ** all the instructions, please feel free to contact the ISSO office via:

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