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Student ID#: @0xxxxxx

Dear John Howard

Congratulations once again on your admission into Howard University in the Computer Engineering program! Please be reminded that international students must complete the below requirements to successfully matriculate into Howard University.

Please see the below deadline for completion.

- Fall 2022 Entry: July 5, 2022

All accepted international students must submit the Statement of Financial Resources Form with supporting documents. Please follow the steps below to request your Form I-20.

1. Complete your [Statement of Financial Resources Form](#) via DocuSign
2. Attach your supporting financial documents (see Page 3 for further details).
3. Once you have completed and submitted your form, your submission will be forwarded to the [Office of International Student Services \(ISSO\)](#).
4. Once the ISSO has completed their review of your submission, your Form I-20 will be issued. You will receive a notification with tracking information when your Form I-20 has been mailed.

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Please see the below Frequently Asked Questions (FAQs) related to submitting your documents. Please also pay keen attention to all instructions that have been included on the Statement of Financial Resources Form.

Statement of Financial Resources Form FAQs

1. *Where do I find my proposed area of study?* You may find your undergraduate major in your official acceptance letter or in the body of this email.
2. *Which division should I select?* All first year students should select 'Undergraduate'.
3. *How do I arrive at the total amount of support I have to show for my first year?* All first year students must use the 'General Undergraduate' or 'Architecture' total shown on Page 1.
4. *Can I (or my sponsor/parent) sign the form and sponsor's letter electronically?* Yes, please sign your Statement of Financial Resources form electronically via DocuSign. You should also attach a separate sponsor's letter (in the same formatting as included on the form with

specific dollar amounts if full costs are not being covered) for each of your sponsors with their signatures.

5. *Do I have to submit a separate letter from my sponsor?* Yes, please attach all sponsor's letter using the fields on Page 2. Please ensure your sponsor signs the letter, and provides relevant supporting financial documents (see the 'Sources of Financial Support' table).
6. *I am self-sponsored; do I need to complete a sponsor's letter?* If you are self-sponsored, you should submit the sponsor's letter on Page 2 stating that you are sponsoring yourself.
7. *Can I include a PO Box for my address?* No, a physical address is required by DHS/USCIS.
8. *I previously submitted a Statement of Financial Resources Form; do I need to submit it again?* Yes, we have recently updated the form to reflect the 2022-2023 cost of attendance.

### **Supporting Documents FAQs**

1. *I am submitting bank statements of activities, what are the requirements?* Six consecutive monthly bank statements of activities are required. Please only submit your six most recent bank statements. Bank verification letters are not accepted. A detailed list of deposits and withdrawals is required. Older bank statements (past the last three months) do not need to meet the 90-day requirement.
2. *My documents include figures quoted in a foreign currency, what should I do?* If your documents include figures quoted in a foreign currency, the U.S dollar equivalence and conversion rate must be written/stated on the documents.
3. *I submitted financial documents with my ISFAA form; do I need to submit them again?* Yes, please submit all relevant required documents with your Statement of Financial Resources Form.

### **Submission FAQs**

1. *How do I submit my Statement of Financial Resources and supporting documents?* All forms **must** be submitted via DocuSign.
2. *Can I scan individual pages of my documents and submit them as separate PDF files?* No, please submit one PDF file per document. For example, if you are submitting your Statement of Financial Resources, Sponsor's Letter and 6 monthly bank statements, you must submit a maximum of 8 PDF files. However, we will prefer if you merge your monthly bank statements (sorted from newest to oldest) into a single PDF file and submit 3 PDF files.
3. *Can I submit my form via a Cloud service (e.g. Google Drive, Dropbox etc.)?* No, please submit your files as PDF attachments. For security

purposes, we cannot access files shared to us via Cloud services.

If you have any questions on this requirement, please contact the Office of International Student Services at:

Peter Ugbong (PDSO/RO): [pugbong@howard.edu](mailto:pugbong@howard.edu)

Benedicta Seho-Ahiabile (DSO/ARO): [benedicta.ahiabile@howard.edu](mailto:benedicta.ahiabile@howard.edu)

Jeronimo Augusto (DSO/ARO): [jeronimo.augusto@howard.edu](mailto:jeronimo.augusto@howard.edu)

**Sincerely,**

**Office of Admission**

Howard University

2400 6th St. NW, Suite 105 | Washington DC, 20059

Desk: (202) 806-2755 | Email: [admission@howard.edu](mailto:admission@howard.edu)

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***No. 83 on U.S. News & World Report Rankings List***